

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ।
(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ: 35 ਤਹਿਤ ਸਥਾਪਤ)
(ਸਟੋਰ ਸੈਕਸ਼ਨ)

ਨੰਬਰ.....710...../ਸਟੋਰ

ਮਿਤੀ..26/7/2022.

ਡਾਇਰੈਕਟਰ, ਕੰਪਿਊਟਰ ਸੈਂਟਰ ਜੀ ਨੂੰ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਸਾਲ 2022-23 ਦੌਰਾਨ ਜੋ ਸਟੋਰ ਸੈਕਸ਼ਨ ਵੱਲੋਂ
ਈ.ਟੈਂਡਰਿੰਗ ਪ੍ਰਣਾਲੀ ਰਾਹੀਂ ਵੱਖ-ਵੱਖ ਕਾਰਜਾਂ ਦੀ ਖ਼ੀਦ ਕੀਤੀ ਜਾਣੀ ਹੈ, ਨੱਥੀ ਟੈਂਡਰ ਅਤੇ ਡਿਮਾਂਡ ਅਨੁਸਾਰ ਟੈਂਡਰ ਨੋਟਿਸ ਨੂੰ
ਯੂਨੀਵਰਸਿਟੀ ਦੀ ਵੈਬਸਾਈਟ ਤੇ ਪਵਾਉਣ ਦੀ ਖੋਚਲ ਕਰਨੀ ਜੀ।

ਨੱਥੀ (ਟੈਂਡਰ ਦੀ ਕਾਪੀ)

ਸੀਨੀਅਰ ਸਹਾਇਕ (ਸਟੋਰ)

ਨਿਗਰਾਨ (ਸਟੋਰ)

ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ (ਸਟੋਰ)

ਕਾਰਜਕਾਰੀ ਟਿੱਠੀ: 2

ਡਾਇਰੈਕਟਰ, ਕੰਪਿਊਟਰ ਸੈਂਟਰ

V/L
ਕਲਰਕ 25/7/2022

PUNJABI UNIVERSITY PATIALA
(Established under Punjab Act. No 35)
(Store Section)

E- Tender Notice

E-Tenders on item rate basis through electronic tendering process are invited by the undersigned from the Manufacturers/Suppliers/ Dealers (Registered Firms) etc for the Purchase of Paper fulfilling the eligibility criteria mentioned herein which shall be uploaded & received on <https://tenderwizard.com/Punjab>

1. Last date and Time for receipt of Tender online : Date 16-08-2022 at 5-00 PM
2. Time and date of opening Technical bid : Date 17-08-2022 at 11-00 AM
3. Time and date of opening Financial bid : Date After evaluation of Technical Bid

Sr No	Name of Items	Earnest Money	Tender Fees	Bid processing fee.	Time Period
1.	Supply of Different type of paper (Type A as per BIS 1848:2007 latest specification) for Punjabi University Patiala. (List Enclosed)	2,00,000/-	5000/+ 18%GST=5900/-	2360/-	31-3-2023

Aspiring Tenders who have not obtained the User ID and password for participating in e- tendering may obtain the same by registering in the e-procurement portal <https://etender.wizard.com/punjab>. The Tenderers once registered can participate in any of the department tenders of Government of Punjab. For any clarification contact 9257209340, 0172-3934667, 8146699866 or E-mail:etenderhelpdesk@gmail.com,paviter.s@etenderwizard.com

All other details can be seen in the bidding document.

Terms and conditions:-

1. The Tender Fees & Earnest Money (separately) should be paid through e-payment (Internet Payment Gateway (Debit & Credit), Net banking & National Electronic Funds Transfer) only.
2. Bid processing fee should be paid through e-payment (Debit/Credit or Net banking only).
3. In case Earnest Money, Tender Processing Fees and Bid Processing Fees are not deposited, the bids will not be considered and rejected straightaway.
4. Suppliers/Tenderes shall submit Sealed Samples of different paper (Ten leaves of each paper) as per Specifications & GSM given by University on or before 16-08-2022 up to 4-00 PM in the office of the Deputy Registrar Store Punjabi University, Patiala. The sample should be sealed in separate Envelope citing their specifications and GSM in addition to firm's name.
5. The Tender documents shall be uploaded in 2 folders.
 - (i) **Folder-A:** Shall contain pre qualification documents such as Registration, GST No., PAN No., Income Tax Return, Turn over, Experience Certificate, and non Black list Self certificate etc. uploaded on website.
 - (ii) **Folder-B:** shall contain financial bid on the prescribed form.
6. **The folder-A :** shall be opened only of those suppliers/Tenderers whose earnest money is found to be in order.
The folder -B : shall be opened only of those contractors who will be found technically qualified and sample approved for the Supply.
7. The tender will be opened in the office of the Computer Centre Lab Punjabi University Patiala.

8. This tender is floated for supply of different types of paper (only Type-A as per BIS 1848:2007 latest specifications) No firm need to apply for tender of Type B as per BIS 1848:2007 latest specifications)
9. Corrigendum /Addendum/Corrections, if any will be published in the web site only. Firm Tender shall continue to check the web site <https://tenderwizard.com/PUNJAB>.
10. The eligible bidder who do not possess DSC (Digital Signature Certificate) and interested in online bid they can get the same issued from approved agencies and for any other query may contact on 9257209340, 0172-3934667, 8146699866 or E-mail : etender_helpdesk@gmail.com, navigator.s@tenderwizard.com

PRE-QUALIFICATION REQUIREMENTS:-

1. Only Manufacturers/Suppliers/ Dealers (Registered Firms) for Supply of Paper can participate.
2. The Supplier/Firm shall submit a copy of PAN No.and GST No.
3. The Tenderers whose minimum Annual Turn over is Rs. 50 Lac. during the preceding two financial years are eligible. Balance Sheets of Annual turnover duly Certified by the Chartered Accountant must be attached. In case any wrong statement is attached, action under law will be taken against the suppliers /tenderers.
4. The Supplier/firms shall submit copies of income tax return for the last 2 years.
5. The supplier/ firms shall submit certifications about the paper that the manufactured paper is BIS Type - A 1848:2007 latest specification compliant.
6. The Supplier/firms shall submit Self certification that they have not been debarred/blacklisted by any Govt./ Semi Govt. Organization or any Corporation at any stage.

Other Terms and Conditions:-

1. University Reserves the right to make inspection of the material received from the tenderers/suppliers on frequent intervals.
2. After the acceptance of tender and placing of order, the time limit for supply of all the material would be as per university needs be communicated accordingly The material (Paper) shall be received in phased manner as per schedule given by Assistant/Deputy Registrar, Store.
3. If there is holiday on the receipt/opening day of the tender, the tender shall be received / opened on the next working day at the same time and at the same place.
4. The Registrar reserves the right to reject the tender without assigning any reason before/after opening of the tenders and the tenderers shall have no right or any claim what so ever for the same on this account.
5. The order for quantity of different papers items can be increased or decreased. The Suppliers/ Tenderers shall have no right or any claim what so ever for the same on this account.
6. The university reserves the right to use the rate contract agreed between university and the firm for purchase of specific type of paper beyond the demand enclosed herewith.
7. The rate quoted by the Supplier/Tenderer shall be inclusive of all the taxes like GST or any other taxes levied by Central Govt. or State Govt. Authority including their variations as notified by the Concerned Authority from time to time and also of all the new taxes and levies that may be imposed.
8. The Supplier/ Tenderer shall comply with the proper by- Laws and legal order of the local body or authority under the jurisdiction of which the supply is executed and pay all fees and charges for which he may be liable. Nothing extra shall be payable by the University on this account.
9. The quoted rates shall be valid upto 31-3-2023.
10. Firm will supply the material on quoted Rates which include F.O.R., Loading, Unloading, stacking and inclusive of all taxes. Nothing Extra would be paid.
11. An agreement will have to be signed with the Registrar, Punjabi University Patiala within 7 days of issue of supply order. (on Rs. 100/- Judicial Stamp Paper)

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12. In case of failure of supply of different paper as per terms of the agreement. The Earnest money deposited with the University shall be forfeited. In case of deficiency in the quality of papers as per the specifications matched with the sealed samples, BIS An 1848: 2007 Latest Specifications the university reserves the right to reject the supply or /an imposition of penalty.
13. In case of any dispute, the jurisdiction will be Patiala (Punjab) only.
14. In case of any clarification regarding tender contact Phone No. 0175-513-6038, 513-6039

A. Singh
21/7/2
Registrar
Punjabi University,
Patiala.

661C 11C

• Year 2022-2023

Sr.No.	Name of Items and Specifications.	Quantities
1.	Legal Size (F/S) (21.5cm,14.5cm) Net Wt. 2.80kg (75 GSM) Photostat Paper	9210 Rim
2.	A-4 Size Copy Paper Rims (21"x29.7 cm) Net Wt 2.30 kg (75GSM)	10180 Rim
3.	A-3	50 Rim
4.	Cutlist (80 GSM)Size 10"x12"	300 Rim
5.	Gazette (106GSM) Size 10"x12"	300 Rim
6.	Result Sheet (106 GSM) Size 10"x15"	300 Rim
7.	Proof Result Sheet (80 GSM) Size 10"x15"	300 Rim
8.	Sunshine Super Printing (HB) (18x23)45.5x58.5cm-8kg 60 GSM	600 Rim
9.	Sunshine Super Printing (HB) (17x27)43x69cm8.9 kg 60 GSM	300 Rim
10.	Sunshine Super Printing (HB) (20x30)51x76cm-13.6kg 70 GSM	20 Rim
11.	Art paper c2s Glosses 32.9kg (20x30) 51x76cm 170 GSM	20 Rim
12.	T.A AZUBE Ledger paper 14.1kg17x27 (43x69) cm 95 GSM	50 Rim
13.	Coloured Paper 45.5x58.5(18x23) 7.3kg 55 GSM	30 (15 blue colour+15 yellow colour)
14.	Sunshine Super Printing (HB) 45.5x58.5(18x23) 22.6kg 170GSM	100 Rim
15.	T.A Maphlitho 58.5x91cm (23x36) 18.6 kg 70 GSM	50 Rim
16.	Ledger Paper 51x76-15.5kg 80 GSM	20 Rim
17.	S.S.Super Ptg 58.5x45.5-21.3kg 80 GSM	20 Rim
18.	Art Card 20x30/ 250gm	10 Rim
19.	Art Paper 20x30/ 25.2gm (130gms)	10 Rim
20.	Art Card 23x36/ (300gms).	10 Rim
21.	S.S. Maphlitho 20x26/ 11.4kg. (70 GSM)	100 Rim
22.	S.S. Maphlitho 20x30/ 13.6kg. (70 GSM)	100 Rim
23.	S.S. Maphlitho 23x36/ 21.3kg. (80 GSM)	100 Rim
24.	S.S. Maphlitho 23x36/ 16kg. (60 GSM)	300 Rim
25.	S.S. Maphlitho 23x36/18.6kg. (70 GSM)	200 Rim
26.	20x30/ 19.4kg. (100 GSM) (Sunshine)	100 Rim

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[Handwritten signatures and initials]