

**SCHOOL OF MANAGEMENT STUDIES  
PUNJABI UNIVERSITY, PATIALA  
Application Form for Admission to MBA -I  
(CORRESPONDENCE COURSE, TWO YEAR PROGRAMME) 2017-2019**

Roll No...../2017  
(To be allotted by the office)

Please paste a  
Passport Size  
Photograph duly

University Receipt No/ Draft No.....

attested by a  
Gazetted Officer

University Regn. No. ....  
(To be filled in by candidates if already Regd. with Punjabi University)

**PERSONAL PARTICULARS**

1. Name(in block letters) Mr./Miss/Mrs.....
2. Father's Name (in block letters).....
3. Mother's Name (in block letters).....
4. Date of Birth .....
5. Nationality .....
6. (a)Permanent Home Address .....
- .....  
..... Telephone/Mobile No. (With code).....
- (b) Correspondence Address.....
- .....E mail.....

6. EDUCATIONAL QUALIFICATIONS:

<i>Name of Exam.</i>	<i>University' &amp; Year of Passing</i>	<i>Total Marks Obtained</i>	<i>Maximum Marks</i>	<i>Percentage of Marks Obtained and Division</i>	<i>Subject(s) Studied</i>
<b><u>Graduation / Post Graduation</u></b>					
<b><u>Any other</u></b> (Please Specify)					

7. PREVIOUS AND PRESENT EMPLOYMENTS: (Please give complete details)

<i>Name of the Organisation</i>	<i>Position(s) held</i>	<i>Period To From</i>	<i>Nature of work/duty assigned(Please also indicate number of employees working in</i>

**Total Experience.....Year.....Month**

8.

**CERTIFICATE BY THE APPLICANT**

I hereby certify that the particulars furnished above are correct to the best of my knowledge and belief. I undertake to abide by the rules and regulations laid by the Department/University.

Dated.....2017

SIGNATURE OF APPLICANT

## EMPLOYER'S CERTIFICATE

Certified that Mr./Miss/Mrs.....is a bonafide employee of this organisation. He/She is working as..... This is executive/supervisory level position. I have no objection to his/her joining the above course. The information contained in this application form is hereby verified.

The total capital investment of the organisation is.....

SIGNATURE, NAME AND DESIGNATION OF  
THE FORWARDING AUTHORITY WITH OFFICIAL SEAL AND  
DATE

10. FOR DEFENCE OFFICERS CLAIMING ADMISSION ON THE BASIS OF DEFENCE QUALIFICATIONS:

*Institution//Year of Passing/Marks/Divisiol//%age*

NDA/IMA/any other equivalent course, viz.

OTS/OTA Indian Air Force Academy and Naval Academy; and.....

Atleast one of the following seven courses:

- A. Defence Service Staff College Course.....
- B. Technical Staff Officers Course.....
- C. Long Defence Management Course.....
- D. Senior Defence Management Course .....
- E. Higher Command Course.....
- F. Advanced Air Armament Staff Officers Course.....
- G. Specialised Advanced Course of various Armed Services .....

11. A. Date of entry to commissioned services.....
- B. Date of completion of Training.....
- C. Date of Retirement.....

**CERTIFICATES BY THE APPLICANT (Defence Officers)**

I declare that the entries made by me in this form are correct to the best of my knowledge and belief. I undertake to abide by the rules of the Department/University.

Dated..... 2017

SIGNATURE OF APPLICANT

\*Certified that Mr. ....  
Rank..... is a bonafide employee of the Indian Defence Forces. I have no objection to his joining the above course. The information contained in this application form is hereby verified.

Dated..... 2017

( SIGNATURE AND DESIGNATION OF THE FORWARDING COMPETENT AUTHORITY WITH OFFICE SEAL AND DATE)

\* This certificate is essential and application may be ignored in its absence.

**ELIGIBILITY**

**For Office Use only**

*Degree M.C. Admit*

University Receipt

No.....

Dated.....

Registration

Year.....

HEAD

**LIST OF CERTIFICATES TO BE ATTACHED WITH THE  
APPLICATION FORM DULY ATTESTED BY A GAZETTED OFFICER**

1. Copy of M.A./M.Sc/M.Com./M.E./B.A./B.Sc./B.E. or equivalent examination, marks-sheet and degree for candidates claiming admission on the basis of academic qualifications.
2. Copy of certificate of NDA/IMA or any other equivalent course, viz. OTS/OTA Indian Air Force Academy/Naval Academy with a copy of one of the seven courses mentioned in column 10.
3. Character certificate from the employer.
4. The candidate who will be selected for admission to the course will have to submit original migration certificate/No objection certificate from the University/Institution last attended.
5. The candidate should attach three recent passport size photographs out of which two are to be pasted on the specified space provided on the forms and one should be attached with it.

**Instructions**

1. All entries in this form must be made in Applicant's own handwriting.
2. In case of managers/others this application form should be addressed to the Head. In case of Defence Officers, it is to be submitted through the Director General (Resettlement), Ministry of Defence, Govt. of India, West Block IV, Sector-I, R.K. Puram, New Delhi-II 0066.
3. This admission form must be accompanied with the attached proforma duly filled in.
4. One additional copy of passport size photograph of the candidate duly attested must be securely tagged to this form.
5. No objection certificate from the employer.

**Note: Incomplete forms shall be rejected straightway.**

