

**PUNJABI UNIVERSITY PATIALA**  
(Established Under Punjab Act No.35 of 1961)

**PUBLIC NOTICE**

For Recruitment of Law Officer

ADVT.NO. 2379/DPRO

Applications are invited from eligible candidates for filling up one post of Law Officer on contractual basis initially for a period of one year, which may be extended further depending upon the performance of candidate. The following shall be the Eligibility Criteria:-

1. The candidate should have possessed a Bachelor or Master Degree in Law from a recognized university or an institution and should have atleast ten years of experience in the field of dealing with legal matters, preferably service matter cases/cases related to educational institutions
2. The candidate retired from any Department of the State Government from the post of Legal Advisor, Law Officer, Legal Assistant or any other equivalent post relating to legal fraternity can also apply. In such cases, the age of the candidate should be between 58 years to 62 years and no disciplinary proceedings should be pending against the retired officers.

**Pay and Allowances:** The successful candidate shall be given fixed remuneration of Rs. 60,000/- per month without any other allowance.

Interested applicants may send their duly filed application forms on e-mail Id: pup\_estt@pbi.ac.in. or by post to Deputy Registrar (Establishment), Administrative Block-2, Punjabi University, Patiala. Any application received beyond dated 21.07.2025 upto 05:00 PM, will not be considered in any way. Application form, terms & conditions, eligibility criteria & other details are available on Departmental website <https://www.punjabiuniversity.ac.in>.

  
Registrar

**APPLICATION FORM FOR POST OF LAW OFFICER IN PUNJABI UNIVERSITY  
PATIALA.**

Candidate's self Attested Photograph

1. Name:
2. Father's Name
3. Present Address:
4. Permanent Address:
5. Date of Birth:
6. Contact Number:
7. Email ID:
8. Educational Qualification:

Sr.No	Class	Name of Board/ University	Marks obtained	Percentage %
1.	10 <sup>th</sup>			
2.	12 <sup>th</sup>			
3.	Graduation			
4.	Post Graduation			
5.	Law			
6.	Any other Higher Qualification/ Additional Qualification			

9. Punjabi Exam passed at 10<sup>th</sup> level (Yes/No)

10. BIO DATA: (Please give details of work experience, posting & assignments, achievements & Any other information deemed relevant).

Signature :

Name :

Date :

Note (1) Upload all certificates of educational qualification, experience etc. and these should be self attested.

(2) Self declaration on the given specimen to be attached with application form.

**Terms & Conditions:-**

1. Applicant should be a citizen of India.
2. The candidate should have possessed a Bachelor or Master Degree in Law from a recognized university or an institution and should have atleast ten years of experience in the field of dealing with legal matters, preferably service matter cases/cases related to educational institutions.
3. The candidate retired from any Department of the State Government from the post of Legal Advisor, Law Officer, Legal Assistant or any other equivalent post relating to legal fraternity can also apply. In such cases, the age of the candidate should be between 58 years to 62 years and no disciplinary proceedings should be pending against the retired officers.
4. The successful candidate shall be given fixed remuneration of Rs. 60,000/- per month without any other allowances.
5. The tenure will be for one year on contract basis (extendable) and contract can be terminated at any time with one month notice without assigning any reasons.

**Self Declaration on the given specimen to be attached with application form.**

**Self Declaration**

I, Mr./Mrs. .... S/o,D/o Sh. ....

R/O ....., do hereby solemnly

Affirm and declare as under:-

1. That I am an Indian National.
2. That I have not been convicted/sentenced to imprisonment for an offence involving moral turpitude.
3. That I am not an un-discharged insolvent.
4. That I was not declared at any stage by a competent court to be of unsound mind.
5. That I was not removed/dismissed from the service of the Government or body corporate owned or controlled by the Government.
6. That I will not have such financial or other interest as is likely to affect prejudicially the functions discharged by me.

Deponent

**Verification**

Verified that the contents of this Self declaration are true and nothing has been concealed therein.

Deponent

Date:

Place: