Extension in date of Notice Inviting quotation

This is with reference to the Notice Inviting Quotation (NIQ No. 4874/UCC dated 20.08.2025) issued by the Dean Research, Punjabi University, Patiala, for the purchase of a subscription to Plagiarism Detection Software. The last date for submitting quotations, originally fixed as 11.09.2025, is now extended to **09.10.2025 up to 5:00 p.m.** Vendors who have already submitted their quotations are not required to resubmit. However, if they wish to revise their rates, only the **latest quotation submitted** will be considered. The details of NIQ 4874/UCC dated 20.08.2025 are given below.

Submission

Sealed envelope marked "Quotations for the Plagiarism Detection Software"
Addressed to: The Dean Research, 1st Floor, VC Office Building, Punjabi University, Patiala.
It shall reach latest by 9-10-2025 (5.00 pm)
The quotation must be strictly as per the given format: -

Sr. No.	Description	Compliance
1.	**Multilingual Support** The software must be capable of detecting similarity and handling text in multiple languages, including: • English • Hindi • Punjabi • Sanskrit • Urdu • Persian, etc.,	Yes
2.	**Usage Units** Vendors must specify the **unit of measure** used (e.g., number of pages, word count, or document size). For this proposal: • One unit is defined as **400 pages**. • A total of **500 such units** are required, valid for a period of **18 months**.	Yes
3.	**Administrator Access** The solution must provide **at least one Administrator Account** with full dashboard privileges for: • User management • Quota allocation • Monitoring usage • Report access and analytics The Administrator will retain full control over user account creation, activation duration, and quota allocation/modification, ensuring effective monitoring and compliance with institutional policies.	Yes
4.	**User Accounts and Access Control** All approved Research Guides of the University shall constitute the designated user base for access to the Plagiarism Detection Software (PDS) services. Each Research Guide will be provided with an individual user account, which will be activated by the Administrator for a limited period, in accordance with the Standard Operating Procedure (SoP) currently in practice at the University. Each user account must include the following provisions: • Independent login credentials, with activation controlled by the Administrator. • Access to upload documents, generate similarity reports, and view personal usage history.	Yes

	Each user shall be assigned a defined quota. and usage will be capped to the maximum number of units allotted to him/her by the Administrator		
5.	**Pricing** Vendors are requested to provide **a comprehensive pricing proposal** for: • Subscription of **500 units (each equivalent to 400 pages)** • **Validity period: 18 months**	Yes	
6.	**Free Units from INFLIBNET/UGC** • INFLIBNET/ UGC (under the ShodhShuddhi Project) currently provides access to **DrillBit PDS free of cost.** • This arrangement is expected to **remain operational** regardless of the University opting for a separate paid subscription. The vendor must **ensure compatibility** and **non-redundancy** in access or duplication of units between institutional and INFLIBNET quotas.	Yes	
7.	**Quota Management** The software must allow: • **Granular quota allocation** by the Administrator to each user account. • **Quota modification** at any point during the subscription. • **System enforcement** to prevent any user from exceeding their allocated usage limit. • Access to **real-time dashboard reports** showing remaining quotas per user and usage analytics.	Yes	
8.	• **Data Privacy & Security**: The vendor must ensure that all uploaded documents are stored securely. and must comply with national data protection laws.	Yes	
	• **Multilingual Report Accuracy**: The software must provide accurate similarity reports for all specified languages. Any limitations must be clearly declared in advance.	Yes	

	• **Training and Support**:
	  o The vendor must offer **onboarding training** for Admin and users.
	  o Provide **email/helpdesk support** and response time commitments (preferably <24 hours).
		Yes	

	• **System Uptime and Access**:
	  o Guaranteed uptime of **99%** (excluding scheduled maintenance).
	  o Accessibility through web-based platforms and mobile responsive interfaces is preferred.
		Yes	

	• The Plagiarism Detection Software (PDS) must be in **full compliance with the University Grants Commission (UGC) regulations,** including but not limited to:
	  o **UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018,** and
	  o Relevant provisions under the **ShodhShuddhi initiative,** coordinated by INFLIBNET Centre.
		Yes	

Additional terms and Conditions:

- **License Validity**: The subscription will remain valid for **18 months** from the date of activation or license handover.
- **Invoice & Payment Terms**:
  - Payment will be made as per institutional norms upon satisfactory activation of the PDS services.
  - All government taxes must be clearly indicated in the invoice.
- **Compliance**
  The software must adhere to **best practices in research ethics, academic integrity, and originality assurance** as outlined in these frameworks. Additionally, the product shall be **future-compliant with the immediate effect**, with built-in flexibility to **adapt to any updated or newly introduced norms** issued by UGC, INFLIBNET, or other statutory and accrediting bodies. The vendor shall be responsible for ensuring that updates and enhancements to the software are made available to the University in a timely manner, as and when such regulatory changes occur.
- Prices must be inclusive of all taxes, setup charges, and training sessions.
- GST No. of the vendor must be mentioned in the quotation.
- The prices must be in Indian Rupees only. The payment will be made in the Indian Account. All taxes and levies as per India are must. The Vendor must have the Indian Bank Account, PAN and GST Number.

You are requested to send quotations preferably in the sealed envelope subscribing "Quotations for the Plagiarism Detection Software" addressed to The Dean Research, 1st Floor, VC Office Building, Punjabi University Patiala.

26-9-25

Professor (Dr) Ritu Lehal
Dean Research,
Punjabi University, Patiala